

## Job Description

**Position:** Associate, Deal Execution

### Position Responsibilities:

Blackford Capital is looking to add an experienced Associate to help augment our growing team. The position will engage across all functions of the firm and will have exposure to the entire deal process from origination and due-diligence through deal structuring and post-investment portfolio management. This role is a balance between financial analysis, business strategy, and sharp execution. The ideal candidate is interested in growing businesses, has superior analytical skills, is extremely organized, and is a prolific writer who prides themselves on thoughtful and eloquent communication. Candidates who take initiative, have a tremendous work ethic and a high level of maturity are considered ideal.

Position responsibilities include, but are not limited to:

- Source, assess and track new investment opportunities
- Maintain relationships with a database of investment bankers, services providers, and limited partners
- Execute deals and conduct detailed due diligence including company and industry research
- Extensive financial modeling including sensitivity analysis to support potential investment opportunities
- Provide financial evaluation of investment opportunities
- Travel to prospective companies for management visits
- Conduct add-on searches for portfolio companies
- Coordinate financing activities associated with transaction

### Ideal Candidate Experience:

- Strong academic credentials – bachelor's degree is required
- 2-5 years of prior work experience preferred
- Experience in private equity, investment banking or M&A, exposure to manufacturing industry preferred
- Proven track record of "best-in-class" academic and professional history
- Knowledge of business growth strategy and the risk/return characteristics of private equity investment opportunities
- Highly analytical; extensive financial modeling skills and experience in Excel
- Previous transaction experience on either the buy or sell side
- Strong interpersonal and communication skills
- Clear, concise writing skills
- Self-directed, self-motivated, hard-working, strong initiative
- Ability to be adaptable in a fast-paced, ambiguous working environment

**Compensation:** Salary, annual bonus, and carried interest based on experience and performance

**To Apply:** Please send cover letter and resume to **Megan Scheid** at [mscheid@blackfordcapital.com](mailto:mscheid@blackfordcapital.com)

***Blackford Capital is an equal opportunity employer.***